

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
October 4, 2013

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, October 4, 2013 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Todd Trumbore, Vice Chair
Ted Godlaski
Patrick Whelan
Tanya Fogle
Geoffrey Wilson

Occupations and Professions

Karen Lockett, Board Administrator

Members Absent

Terry Reams, Board Chair
Kenneth Hemphill

Others in Attendance

Michael West- Board Counsel
Mac Bell - Board Investigator
Donna Dixon
Mitchell Berryman , Attorney

Mr. Trumbore called the meeting to order at 10:10 a.m.

Minutes

Mr. Godlaski made a motion to accept the September 6, 2013 amended minutes. Mr. Wilson seconded the motion. Motion carried.

Financial Statement

The Board reviewed and discussed the Financial report. Mr. Godlaski made a motion to accept the financial statement as submitted. Ms. Fogle seconded the motion. Motion carried.

O&P Update

The Board was informed that Mr. Matt Osborne has been offered a position with AT&T and after much consideration and discussion he decided to accept the offer and will begin on October 1, 2013. Mr. Gordon Slone will become the next Executive Director on October 16, 2013. Mr. Slone currently serves as an attorney for the Public Protection Cabinet and has a wealth of knowledge and experience from state and federal government.

The Board was informed that the biennial budget process has begun and the fiscal department will need full cooperation to assure that all needs are met throughout the process. More updates will be available as the state budget has a little more clarity.

The Board was informed that the Commonwealth Office of Technology has put together a dedicated team to oversee the construction of the database project and have been to the office multiple times to research the current system and forms. They have indicated that they should be able to meet an end of the year deadline for the front end interface. Board Administrators have been meeting with them regarding the renewal process and the applications. Mr. Trumbore, Vice Chair requested that a representative from the Commonwealth Office of Technology to attend the next board meeting on November 1, 2013 at 10:00 a.m.

The Board was informed that KRS 131.1817 the Pension reform bill that passed during the 2013 Regular Session went into effect in July and notice, under the Tax Payer Bill of Rights, have been sent to delinquent taxpayers to let them know that this law passed and because of it, their driver's license or professional license may be revoked. Over the next few months, the Department of Revenue will send additional notices to delinquent tax payers in an effort to collect the due taxes.

The Board was informed that the necessary hardware is in the process of being installed, and service will be available as soon as possible. This service will be available to all board members on laptops, tablets, and other devices. The Board Administrators will be able to provide the login information before each meeting or committee meeting.

Old Business

The Board discussed the Administrative regulations, **201 KAR 35:010, 020, 030, 050, 060, 070 and 090**. Ms. Fogle made a motion to provide up to ten (10) hours of attached documentation in Recovery support activity (ie: AA, Al-non, NA, etc.). Mr. Wilson seconded the motion. Motion carried. While discussing 201KAR 050 and 070 Mr. Trumbore and Mr. Wilson volunteered to present a Supervisory log for board review and discussion at the next meeting. Mr. Trumbore requested for all board members to bring the Administrative regulations back to the meeting for discussion.

New Business

The Board received an e-mail from Ms. Rosemary Sweeney. Ms. Sweeney wanted to know if a LMFC or a LSW be qualified to present Intensive Out-patient treatment, in out-patient stand alone office, or do they need to be a CADC in Kentucky? The board responded that it is not the CADC boards interest to interpret the scope of practice for LMFC or the LSW and that the Certified Alcohol and Drug Counselors law does not apply to the LMFC or the LSW.

The Board received an e-mail from Ms. Lesley Cooney regarding the qualifications/education. The Board reviewed and discussed Ms. Cooney's e-mail. The Board referred Ms. Cooney to visit the CADC website at <http://adc.ky.gov> KRS 309.083 for the requirements to become a Certified Alcohol and Drug Counselor.

Complaint Committee/Board Counsel Report

Complaint #1004 – Cabinet for Health and Family Services has sent the final order in this case. The committee recommended a one year suspension plus the completion of a Board approved Ethics course with a minimum of six hours, and no less than twelve hours of a Board approved course in Supervision. The licensee will be prevented from regaining licensure status until these requirements are met. Mr. Trumbore made a motion to delay the signature on the final order until further review. Mr. Godlaski seconded the motion. Motion carried.

Ms. Dixon and Mr. Berryman attended the CADC board complaint meeting and requested to speak to the complaint committee. No actions were taken.

Complaint #1208 - Ongoing

Complaint #1303 - Ongoing

Application Review

Mr. Godlaski made a motion to accept the Applications recommendation as specified below.

- Carrie Ball- Approved
- Phillip Caudill - Deferred
- Brett A. Corley – Approved
- Michael W. Gannon – Approved
- Michelle Smith-Graham – Approved
- Wade Greer – Deferred
- Brenda S. Houston – Approved
- William Moore – Approved
- Beverly Woosley – Approved
- Angelia M. Yoebstl - Approved

Mr. Whelan seconded the motion. Motion carried.

Continuing Education

Mr. Godlaski made a motion to accept the Continuing Education Applications as specified below.

- Pennyroyal Center – Prescription Drug Abuse & Addictive disorders: 560 yrs. old and older – Approved for 6.0 hours
- Provide, Inc. –
 - Referrals for unintended pregnancy – Approved for 6.6 hours
 - Why Refer: Examining personal and Professional norms – Approved for 1.5 hours
 - How to Help: Barriers women face..... – Approved for 1.25 hours
 - What: Special topics in reproductive health referral – Approved for 1.0 hour
 - Pregnancy options counseling – Approved for 1.0 hour
 - Respect and continuity of care: ensuring mutual – Approved for 1.0 hour
 - The Ridge Behavioral Health Sys – “Staying Alive KY 2013”: Empowering Youth to meet new challenges – Approved for 8.0 hours
 - Who: Specialized service providers – Approved for 2.0 hours
- Transition – Treatment Planning – Approved for 3.0 hours

Mr. Whelan seconded the motion. Motion carried.

Reciprocity Application Review

Mr. Godlaski made a motion to accept the Reciprocity Applications as specified below.

- Judy Gellert - Approved

Mr. Whelan seconded the motion. Motion carried.

Audit Renewal Review

No Audits

Reinstatement Application Review

No Reinstatements

Travel

Mr. Wilson made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Godlaski seconded the motion. Motion carried.

Next Meeting

Complaint Committee – November 1, 2013 @ 9:30 a.m.

Regular Board Meeting – November 1, 2013 @ 10:00 a.m.

Mr. Godlaski made a motion to adjourn. Mr. Wilson seconded the motion. Motion carried.

The meeting adjourned at 12:55 p.m.

Kentucky Board of Certification of Alcohol and Drug Counselors

Todd Trumbore, Vice Chairman

Minutes prepared by Karen Lockett, Board Administrator